

## 2024-2025 Undergraduate Federal Loan Change Request Form

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
TUID (9-digit)

\_\_\_\_\_  
Contact Phone Number

**Are you graduating in December?**

If "Yes": Do not complete this form. Instead, complete the 2024-2025 Confirmation of Fall Graduation Date Form.

If "No": Proceed. Please note that all requested increases/decreases will be processed for the full academic year.

A. I am currently or will be enrolled as a:

- Full-time Student (12+ credits)
- Part-time Student (6-11 credits)

B. Use the Annual Loan Limits table below to indicate the change you are requesting and the loan to which it will be applied.

<input type="checkbox"/> <b>Subsidized Direct Loan</b>	<input type="checkbox"/> Increase <input type="checkbox"/> Decrease* <input type="checkbox"/> Full Year Cancellation*	Current Accepted Amount: \$ _____ New Amount: \$ _____
<input type="checkbox"/> <b>Unsubsidized Direct Loan</b>	<input type="checkbox"/> Increase <input type="checkbox"/> Decrease* <input type="checkbox"/> Full Year Cancellation*	Current Accepted Amount: \$ _____ New Amount: \$ _____
<input type="checkbox"/> <b>Increase Unsubsidized Direct Loan due to Parent PLUS denial</b>	**An email from the parent borrower is also required confirming they do not wish to appeal the credit decision or seek an endorser- <i>sfs@temple.edu</i>	<i>Loan will be increased to the Independent level (see table below), or as high as allowed by the student's eligibility.</i>
<input type="checkbox"/> <b>Reinstate my previously declined loan</b> (the loan will be placed back in offered status; you will need to log on to your TU portal to accept)	<input type="checkbox"/> Subsidized Direct Loan <input type="checkbox"/> Unsubsidized Direct Loan	Amount: \$ _____
<input type="checkbox"/> <b>Increase Subsidized/Unsubsidized Direct Loan(s) due to grade-level change</b>		<i>Student's grade level will be reviewed and the Subsidized/Unsubsidized loan(s) will be increased as allowed by the student's eligibility (see table below).</i>

\*Decreased/cancelled loans may result in a balance owed to Temple University.

### Annual Subsidized/Unsubsidized Loan Limits

Year	Dependent	Independent
Freshman 0-29 credits	\$5,500 total (\$3,500 max subsidized)	\$9,500 total (\$3,500 max subsidized)
Sophomore 30-59 credits	\$6,500 total (\$4,500 max subsidized)	\$10,500 total (\$4,500 max subsidized)
Junior + Senior 60+ credits	\$7,500 total (\$5,500 max subsidized)	\$12,500 (\$5,500 max subsidized)

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**\*Please note: Electronic signatures will be accepted.**

**Student Financial Services recommends students upload signed and completed forms in the 'Costs & Aid' tab of TUportal**

**Form can also be sent to Student Financial Services: via TUSafeSend to [sfs@temple.edu](mailto:sfs@temple.edu)**

**This section is for SFS staff use only:**

This loan change request was received via: \_\_\_\_\_

\_\_\_\_\_  
Counselor/Clerk Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date