

2025-2026 Undergraduate Federal Loan Change Request Form

Student Name

TUID (9-digit)

Contact Phone Number

Are you graduating in December?

If "Yes": Do not complete this form. Instead, complete the 2025-2026 Confirmation of Fall Graduation Date Form.

If "No": Proceed. Please note that all requested increases/decreases will be processed for the full academic year.

A. I am currently or will be enrolled as a:

☐ Full-time Student (12+ credits)

☐ Part-time Student (6-11 credits)

B. Use the Annual Loan Limits table below to indicate the change you are requesting and the loan to which it will be applied.

<input type="checkbox"/> Subsidized Direct Loan	<input type="checkbox"/> Increase <input type="checkbox"/> Decrease* <input type="checkbox"/> Full Year Cancellation*	Current Accepted Amount: \$ _____ New Amount: \$ _____
<input type="checkbox"/> Unsubsidized Direct Loan	<input type="checkbox"/> Increase <input type="checkbox"/> Decrease* <input type="checkbox"/> Full Year Cancellation*	Current Accepted Amount: \$ _____ New Amount: \$ _____
<input type="checkbox"/> Increase Unsubsidized Direct Loan due to Parent PLUS denial	**An email from the parent borrower is also required confirming they do not wish to appeal the credit decision or seek an endorser-sfs@temple.edu	Loan will be increased to the Independent level (see table below), or as high as allowed by the student's eligibility.
<input type="checkbox"/> Reinstate my previously declined loan (the loan will be placed back in offered status; you will need to log on to your TU portal to accept)	<input type="checkbox"/> Subsidized Direct Loan <input type="checkbox"/> Unsubsidized Direct Loan	Amount: \$ _____
<input type="checkbox"/> Increase Subsidized/Unsubsidized Direct Loan(s) due to grade-level change		Student's grade level will be reviewed and the Subsidized/Unsubsidized loan(s) will be increased as allowed by the student's eligibility (see table below).

*Decreased/cancelled loans may result in a balance owed to Temple University.

Annual Subsidized/Unsubsidized Loan Limits

Year	Dependent	Independent
Freshman 0-29 credits	\$5,500 total (\$3,500 max subsidized)	\$9,500 total (\$3,500 max subsidized)
Sophomore 30-59 credits	\$6,500 total (\$4,500 max subsidized)	\$10,500 total (\$4,500 max subsidized)
Junior + Senior 60+ credits	\$7,500 total (\$5,500 max subsidized)	\$12,500 (\$5,500 max subsidized)

Student Signature

Date

*Electronic signatures will not be accepted. Please hand-sign.

Student Financial Services recommends students upload signed and completed forms in the 'Costs & Aid' tab of TUportal

Form can also be sent to Student Financial Services: via TUSafeSend to sfs@temple.edu

DISCLAIMER:

There are limits to when and how we can adjust loans. We cannot increase, reinstate, or create federal loan records for the Fall semester if the student is not registered for Spring and the Fall semester is over. We also cannot adjust loans in this manner after the end of Spring. Please review the [academic calendar](#) for the end-of-semester dates.