

Authorization to Return Refund

Returning Refund Check/Direct Deposit

Temple University refunds are processed by Nelnet. Uncashed refund checks are not sent to Temple University until after the 90 day wait period.

- If you have received a physical refund check & you would like to return it, we will require you to sign the check over to Temple University and submit it to the Bursar's office for processing.
(1803 N. Broad Street- Carnell Hall Room 115, Phila PA 19112)
 - Please do not void the check. If the check is voided, Temple University cannot deposit it your account. This will then require us to wait **90 days** until the uncashed check is returned to Temple University by Nelnet.
- If you received the refund via direct deposit, contact SFS at refunds@temple.edu for instructions on how to return the refund.

Student Name: _____ TUID: _____

Refund Check Number: _____ Refund Check Amount: _____

Semester of Refund: Fall Spring Summer-1 Summer-2

Source of Refund that you want to return/reduce:

Federal Subsidized Loan Federal Unsubsidized Loan

Parent Plus Loan

For a Parent Plus loan the Parent who borrowed the loan must complete and sign the form below authorizing us to return their loan.

Graduate Plus Loan

Private Loan- Indicate Lender: _____

Private loan returns are processed via Accounts Payable it can take up to 60 days to credit back to your lender.

Please note that by signing this form you are authorizing Student Financial Services to decrease your aid by the refund amount indicated above.

Failure to return the refund after we have processed the reduction will cause a balance owed on the account.

Student Signature: _____ Date: _____

For Parent Plus Loan Returns

Parent Name Printed: _____ Parent Signature: _____ Date: _____