



# Satisfactory Academic Progress (SAP)

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Associate Director, SFS  
October 19, 2023

# Satisfactory Academic Progress (SAP)

- Federal eligibility requirement
- Students must:
  - Earn 67% of the credits they attempt (Pace)
  - Maintain a cumulative GPA of 2.0 (GPA)
  - Earn their degree within 150% of the program credits (program length)
    - Example: A degree that requires 120 credits has a maximum program length of 180 ( $120 \times 150\%$ )
- Students are given a Financial Aid Warning term for Pace and GPA



# Attempted & Earned Credits

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## Attempted Credits:

All transfer, remedial, English as a Second Language (ESL) and Temple registered credits. Courses with W, WE, WS, WF, F, PI, AU, MG, and NC grades on the academic record at the time of the progress check are considered in this category. Attempted Credits are counted for all payment periods (e.g., terms) and include transfer credits, credits for courses taken during a semester from which a student has withdrawn, credits for which the student did not receive financial aid, as well as those usually waived under academic forgiveness.

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## Earned Credits:

Credits earned toward degree completion. This includes transfer credits, advanced standing and advanced placement credits and all courses for which grades of P, CR, D-, or better have been received. Courses with W, WE, WS, WF, F, PI, AU, MG, and NC grades on the academic record at the time of the progress check are not considered in this category.

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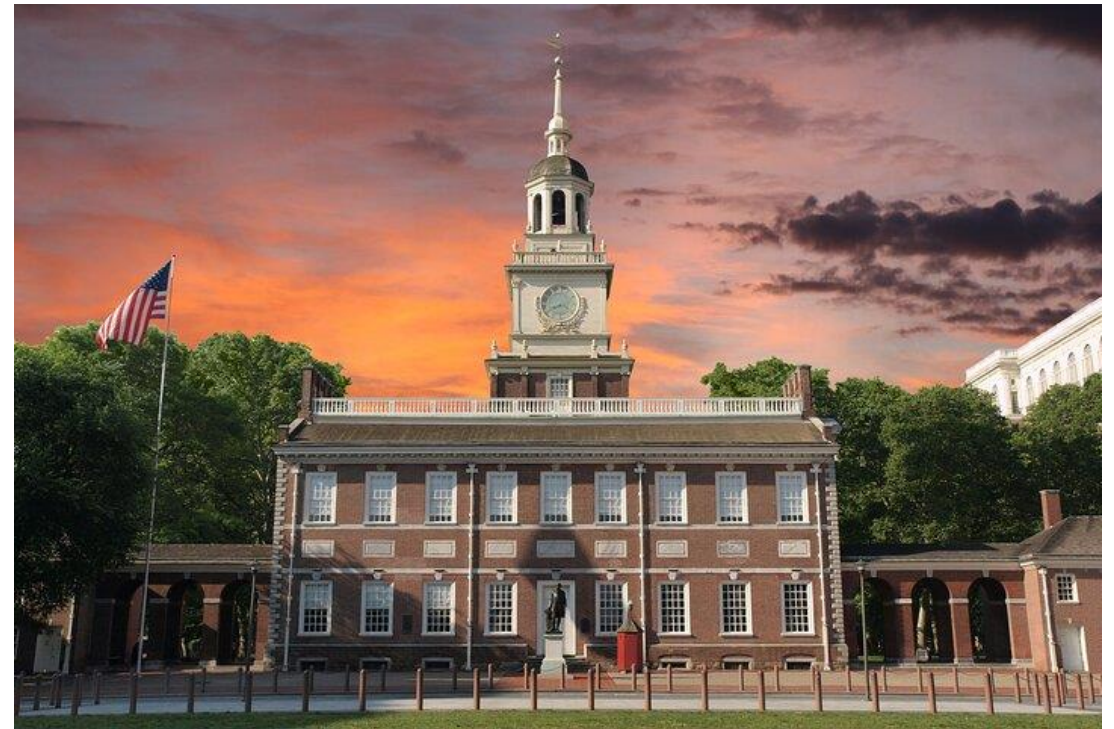


# Financial Aid Impacted by SAP

- Federal Aid
  - Federal Pell Grant
  - Federal Supplement Equal Opportunity Grant (SEOG)
  - Federal Work Study
  - Federal Subsidized Loan
  - Federal Unsubsidized Loan
  - Federal Parent PLUS Loan
  - Federal Graduate PLUS Loan
- Institutional Aid
  - Temple University Grant
  - Fly in 4 Grant
- Some Private Loans
  - Discover, College Ave

# Satisfactory Academic Progress (SAP)

- What affects Pace:
  - Repeating courses to improve grades
  - Withdrawing from multiple courses or semesters
  - Course outcomes of W, WE, F, NC, I, and MG
- What affects GPA:
  - Grades of C- or lower
    - Any grade of C or C+ or lower may not be counted towards a degree
    - This is not the same thing as SAP.
    - Grades A through D- are passing grades





# Pace Example



- Stella registers for 15 credits in Fall 2023 but only earns 6 credits. Her pace is 40% ( $6 \div 15$ ). She is placed on **Financial Aid Warning** for Spring 2024.
- Stella then registers for 18 credits in Spring 2024. She goes on to earn 12 credits.
- Stella has attempted 33 total credits ( $15 + 18$ ). She has earned 18 credits ( $6 + 12$ ). Her overall pace is 54.54% ( $18 \div 33$ ).
- Stella is placed on **Financial Aid Suspension** effective her next term.





# Impact of Withdrawals

- Withdrawal Definition
  - When a student registers for a class, remains registered beyond the add/drop date, but chooses to stop attending and wants to remove the class from their schedule
  - Transcribed as W or WE
- Withdrawing from a full semester can impact Pace.
- Withdrawing from one or two courses per semester will eventually affect Pace.
- Excused Withdrawals will affect Pace regardless of the reason



# GPA Example

- Hooter registers for 15 credits in Fall 2023. He earns the following grades: B, C-, D+, D, F. His cumulative GPA is now 1.40. Hooter is placed on Financial Aid Warning for Spring 2024.
- Hooter registers for 12 (different) credits in Spring 2024. He earns the following grades: B-, B+, C+, D. His term GPA is 2.32, but his cumulative GPA is 1.81. Hooter is now placed on Financial Aid Suspension, effective his next term.







# MAX Time (Program Length)

- MAX Time (Program Length)
  - 120 credit program = 180 credit program length
  - 124 credit program = 186 credit program length
  - 30 credit program = 45 credit program length
- Common causes
  - Late program change of majors
  - Transfer credits
  - Returning under Academic Forgiveness
  - Repeating courses



# Program Length

- What affects Program Length:
  - Changing majors late in the program
  - Significant number of transfer credits
  - Working on a second bachelor's degree





The image shows the front facade of a large, ornate stone building, identified by the text as 'THE TEMPLE'. The building features two large domes on the roof, a central balcony with a decorative railing, and a large, arched stained-glass window above the entrance. The entrance consists of three sets of double doors, each with a small arched window above it. The building is surrounded by trees and a clear blue sky with some clouds. The text 'Submitting the SAP Appeal' is overlaid in a large, white, serif font across the center of the image.

# Submitting the SAP Appeal



# Appealing Financial Aid Ineligibility

- Accepted for Fall and Spring – no Summer
- Opened for students through SFS Dashboard
- Requires a personal statement & supporting documentation
  - What happened?
  - What has changed to ensure this does not happen again?
  - What is the student's plan for academic success moving forward?







Needs Action



Completed Actions



My Docs



Activity

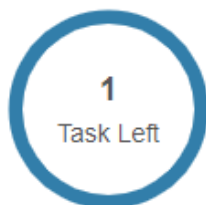


Contact Us



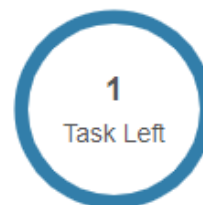
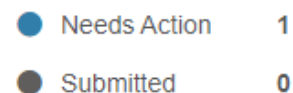
student - Release Note SF [View the release notes here](#)

## Needs Action



### 2023-2024 SAP Appeal

Status: Collecting Documents



### 2023-2024 Verification

Status: Collecting Documents





Needs Action



Completed Actions



My Docs



Activity



Contact Us



student - Release Note SF [View the release notes here](#)

## Needs Action



### 2023-2024 SAP Appeal

Status: Collecting Documents

● Needs Action	1
● Submitted	0



### 2023-2024 Verification

Status: Collecting Documents

● Needs Action	1
● Submitted	0



## 2023 - 2024 SAP Appeal

Below is the list of items the Office of Financial Aid needs you to complete for the satisfactory academic progress appeal process. Click on any section to view the detailed list of requirements.

▼

SAP Appeal

You have been identified as having failed to meet Satisfactory Academic Progress. To continue with your SAP appeal you must complete the SAP Appeal web form. When completing the web form you must provide the following in your signed statement:


- Extenuating circumstances that caused you to fail to meet Satisfactory Academic Progress
- What has changed that will enable you to meet Satisfactory Academic Progress at the next evaluation
- The steps you will take to ensure you continue to meet Satisfactory Academic Progress in the future


You may be required to provide supporting documentation of your extenuating circumstances.



I was unable to pass my classes.

Appeal Status: Open



SAP Appeal Web Form 

 Fill Out

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Appeal Status: Open

☐

SAP Appeal Web Form 

 Fill Out





## 2023/2024 Satisfactory Academic Progress Appeal

Instructions  
Demographics  
> **Statement**  
Review & Sign

[← Return to Student Tasks](#)

### Signed Statement Request Instructions

#### Instructions

Please provide the following to the Office of Financial Aid at your Institution.

1. A detailed statement that includes the following information:

- Extenuating circumstances that caused you to fail to meet Satisfactory Academic Progress.
- What has changed that will enable you to meet Satisfactory Academic Progress at the next evaluation.
- The steps you will take to ensure you continue to meet Satisfactory Academic Progress in the future.

I was unable to pass my classes.

Required: enter your statement...

☐ I will provide supporting documentation.

[← Back](#)



## 2023/2024 Satisfactory Academic Progress Appeal

Instructions

Demographics

> **Statement**

Review & Sign

← [Return to Student Tasks](#)

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I was unable to pass my classes.

Required: enter your statement...

☐ I will provide supporting documentation.

← Back



\_\_\_\_\_ Date

\_\_\_\_\_ Date

• E-Sign Password ?

Opt out of E-Sign ?

☐ NO

E-Sign

Success



You have successfully E-Signed your document, and it has been automatically uploaded into our system.  
Based on the answers you provided, you must upload the following documents:

- Supporting Third Party Documentation 1

You will now be redirected back to your current tasks.

OK



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I was unable to pass my classes.

Appeal Status: Open



SAP Appeal Web Form ?

Fill Out

Download

Date Filled Out

[SAP Request Form.pdf](#)

10/19/2023



Upload Supporting Documentation ?


Upload



Submit







Before you use, make sure:

1. The image is not blurry.
2. The image has not been cut off.

 getfile

1 / 7 | - 100% + |  

 **Temple University**  
Student Financial Services

**Financial Aid Satisfactory Academic Progress (SAP) Policy**

**Purpose**  
Federal Regulation, [34 CFR 668.34](#), requires postsecondary institutions receiving federal student aid funds under Title IV of the Higher Education Act of 1965 to establish a policy for determining whether an eligible student is making satisfactory academic progress (SAP) in their education program to receive federal student aid. An institution's Satisfactory Academic Progress policy is one of the measures used by the Department in evaluating the institution's Administrative Capability [34 CFR 668.16\(e\)](#). Additional federal financial aid guidance is available in the [Federal Student Aid handbook](#).

The purpose of this policy document is to provide all students (including non-financial aid recipients) with information on the Temple University Satisfactory Academic Progress (SAP) standard. Every enrolled student is evaluated under the Satisfactory Academic Progress (SAP) standard and this policy will describe the requirements needed to retain financial aid eligibility for all recipients. It will also describe a student's maximum length of eligibility for financial aid and the steps required to restore eligibility if lost during an enrollment period.

The Office of Student Financial Services is required by federal regulation to monitor student progression toward completion of degree at the undergraduate and graduate level. This Satisfactory Academic Progress standard includes a quantitative and qualitative measure of progress. The quantitative measure states that a student must maintain a specific earned credit completion rate to maintain satisfactory academic progress. The qualitative measure requires the student to maintain a GPA that meets the minimum standard for Academic Good Standing according to Temple University policy.

**Applicability**  
Satisfactory academic progress is measured during all periods of a student's enrollment at Temple University, including periods in which the student is not receiving financial aid or periods where a student is in a non-degree enrollment status. Federal student aid programs subject to this policy include the following programs:

Use

Discard



Your document was added to the task. Would you like  
to add another page?

+ Add Page(s)

No





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I was unable to pass my classes.

Appeal Status: Open



SAP Appeal Web Form ?

Fill Out

Download

Date Filled Out

[SAP Request Form.pdf](#)

10/19/2023



Upload Supporting Documentation ?

Add Page(s)

Filename

Date Uploaded



[Financial Aid SAP Policy.pdf](#)

10/19/2023

Submit



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I was unable to pass my classes.

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SAP Appeal Web Form ?

Fill Out

Download

Date Filled Out

[SAP Request Form.pdf](#)

10/19/2023



Upload Supporting Documentation ?

Add Page(s)

Filename

Date Uploaded



[Financial Aid SAP Policy.pdf](#)

10/19/2023

Submit



[Needs Student Action](#) > 2023 - 2024 SAP Appeal

## 2023 - 2024 SAP Appeal

After you click finish you will be prevented from making further changes while your files are being reviewed.

 SAP Appeal



Finish



StudentForms



Needs Action



Completed Actions



My Docs



Activity



Contact Us

## Completed Actions

Workflow:

All



2023-2024 SAP Appeal

Status: In Review

SAP Appeal



Needs Action



Completed Actions



My Docs



Activity



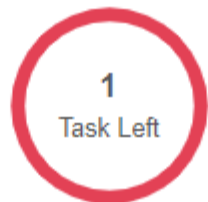
Contact Us

## StudentForms



student - Release Note SF [View the release notes here](#)

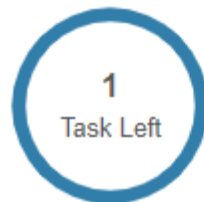
### Needs Action



#### 2023-2024 SAP Appeal

Status: Collecting Documents

● Rejected	1
● Needs Action	0
● Submitted	0



#### 2023-2024 Verification

Status: Collecting Documents

● Needs Action	1
● Submitted	0





Needs Action



Completed Actions



My Docs



Activity



Contact Us

# StudentForms

UBERTA



student - Release Note SF [View the release notes here](#)



[Needs Student Action](#) > 2023 - 2024 SAP Appeal

## 2023 - 2024 SAP Appeal



One or more documents have been sent back to you to review. 10/19/2023 15:21:15 PM



[Notification History](#)

Below is the list of items the Office of Financial Aid needs you to complete for the satisfactory academic progress appeal process. Click on any section to view the detailed list of requirements.



SAP Appeal





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I was unable to pass my classes.

Appeal Status: Open



SAP Appeal Web Form ?

Fill Out

Download

Date Filled Out

[SAP Request Form.pdf](#)

10/19/2023



Upload Supporting Documentation ?

Upload

Uberta, your documentation does not match your statement. Please submit documentation that supports what happened and the changes you have made.

Submit

Needs Action

Completed Actions

My Docs

Activity

Contact Us

StudentForms

UBERTA

student - Release Note SF [View the release notes here](#)

Completed Actions

Workflow:

All

2023-2024 SAP Appeal

Status: Approved

SAP Appeal





Needs Action



Completed Actions



My Docs



Activity



Contact Us



student - Release Note SF [View the release notes here](#)



## My Documents

Name ▾	Workflow ▾	Submission Date ▾	Status ▾	Down...	View
SAP Request Form	SAP Appeal	10/19/2023 03:17 PM	Approved		
Supporting Third Party Documentation 1	SAP Appeal	10/19/2023 03:17 PM	Approved		
<div>  1  </div>					10 ▾ items per page
					1 - 2 of 2 items



Needs Action



Completed Actions



My Docs



Activity








Contact Us

student - Release Note SF [View the release notes here](#)

## Activity






Category: User Activity





Date and Time	User	Catego...	Event	Transaction	View
10/19/2023 03:24 PM	School User	User Activity	Tasks for 2023 - 2024 were approved	2023 - 2024 SAP Appeal Transaction 1	
10/19/2023 03:24 PM	School User	User Activity	Submitted all tasks for 2023 - 2024	2023 - 2024 SAP Appeal Transaction 1	
10/19/2023 03:24 PM	School User	User Activity	Completed SAP Appeal	2023 - 2024 SAP Appeal Transaction 1	
10/19/2023 03:24 PM	School User	User Activity	Recalled Supporting Third Party Documentation 1	2023 - 2024 SAP Appeal Transaction 1	
10/19/2023 03:21 PM	School User	User Activity	Rejected Supporting Third Party Documentation 1	2023 - 2024 SAP Appeal Transaction 1	
10/19/2023 03:18 PM	UBERTA TESTINGDV1	User Activity	Submitted all tasks for 2023 - 2024	2023 - 2024 SAP Appeal Transaction 1	
10/19/2023 03:17 PM	UBERTA TESTINGDV1	User Activity	Completed SAP Appeal	2023 - 2024 SAP Appeal Transaction 1	
10/19/2023 03:14 PM	UBERTA TESTINGDV1	User Activity	Uploaded Supporting Third Party Documentation 1	2023 - 2024 SAP Appeal Transaction 1	
10/19/2023 03:13 PM	UBERTA TESTINGDV1	User Activity	Uploaded SAP Request Form	2023 - 2024 SAP Appeal Transaction 1	
10/19/2023 03:04 PM	UBERTA TESTINGDV1	User Activity	Requested for SAP Appeal	2023 - 2024 SAP Appeal Transaction 1	


-  Needs Action
-  Completed Actions
-  My Docs
-  Activity
-  Contact Us

## Activity

Category: Communications

Date and Time	Category	Event	View
10/19/2023 03:26 PM	Communications	Delivered NotificationOfSAPApproved Email Notification to cassie.drogose@temple.edu	
10/19/2023 03:25 PM	Communications	Sent NotificationOfSAPApproved Email Notification to cassie.drogose@temple.edu	
10/19/2023 03:25 PM	Communications	Delivered NotificationOfTransactionSubmission Email Notification to cassie.drogose@temple.edu	
10/19/2023 03:24 PM	Communications	Sent NotificationOfTransactionSubmission Email Notification to cassie.drogose@temple.edu	
10/19/2023 03:22 PM	Communications	Delivered NotificationOfRejectedItem Email Notification to cassie.drogose@temple.edu	
10/19/2023 03:21 PM	Communications	Sent NotificationOfRejectedItem Email Notification to cassie.drogose@temple.edu	
10/19/2023 03:21 PM	Communications	Delivered NotificationOfTransactionSubmission Email Notification to cassie.drogose@temple.edu	
10/19/2023 03:18 PM	Communications	Sent NotificationOfTransactionSubmission Email Notification to cassie.drogose@temple.edu	
10/19/2023 03:04 PM	Communications	Delivered NotificationOfAccountCreation Email Notification to cassie.drogose@temple.edu	
10/19/2023 03:03 PM	Communications	Sent NotificationOfAccountCreation Email Notification to cassie.drogose@temple.edu	

  1  

10  items per page

1 - 10 of 10 items



# Documentation Examples



- Determined by circumstance
- Medical Documentation
  - Doctor's notes – not medical files!
  - Confirmation of diagnosis and treatment
- Schedules or Plans
- Obituaries
- Third-party statements

# Appeal Review Process

## Student submits appeal

- All tasks must be satisfied

## Appeal is assigned to a committee member for review

- Compare academic history with details of appeal
- Details must align

## Committee Member makes a determination

- SAP Committee meets to review appeals weekly.

## If approved, student must provide FAPLAN

- Student & Academic Adviser determine how long the student needs to regain Good Financial Aid Standing

## Aid reinstated after FAPLAN received and reviewed

- Current term registration must match current term on FAPLAN
- No guarantee of institutional aid being reinstated

# Approved Statuses

## Financial Aid Probation

- Assigned to students who only need **one (current) semester** to regain Good Financial Aid Standing

## Financial Aid Plan

- Assigned to students who need **two or more semesters** to regain Good Financial Aid Standing
- Reviewed at the end of every term to ensure compliance

## Students may update their plan mid-semester

- Not after semester. Only during semester



# Appealing Maximum Time Frame

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- Same as SAP Appeals
  - Documentation can also include DARS, statement from adviser, etc.
- SAP vs MAX
  - Most students have the chance to regain SAP on their own
    - Improved GPA & completion
    - Pay out of pocket or with private loans
  - There is no regaining Good Standing from Max Time
    - Once you go Max, you never get Back



# Upcoming 2024-2025 FAFSA Information

2024-2025 FAFSA opens in **December 2023**

Temple's Priority Deadline is **February 1<sup>st</sup>**

Filing Webinars:

- Thursday, November 16<sup>th</sup>
- Thursday, December 7<sup>th</sup>

In-Person Filing Workshops: January 10, 17, 24, 31

More information: <https://sfs.temple.edu/apply/2024-2025-fafsa>

