

Temple University Student Consortium Agreement Academic Year 2018-2019

What is a Consortium Agreement?

A Consortium Agreement is a binding agreement between eligible schools which enables Temple University students to receive various types of aid from Temple University while being enrolled as a visiting student at another institution. Temple University remains your Home Institution while the visiting school is referred to as the Host Institution. All components of the Consortium Agreement must be completed in full before the agreement will be processed and not all Host Institutions will participate. *If the Host Institution does not participate, Temple University cannot process financial aid for the semester during which the student attends the Host Institution.*

When a Temple University student plans to study as a visiting or non-matriculating student at another college or university for summer sessions or for a semester or two during the academic year, the student may be entitled to receive certain types of financial aid. Generally, if the institution the student plans to attend enters into a Consortium Agreement with Temple University the student may be eligible for the same financial aid considerations they would be entitled to if enrolled at Temple for the same period. Consortium Agreements may be used for both domestic and international programs.

Instructions:

1. Student must confirm that the Host Institution will participate in a consortium agreement. Educational institutions are not required to participate in such an agreement. *If the Host Institution does not participate, Temple University cannot process financial aid for the session(s)/semester during which the student attends the Host Institution.*
2. For international programs, students must have the Host Institution complete the Temple University Consortium Agreement and return it to the Education Abroad Office (200 Tuttleman Learning Center). It is important to check with the Host Institution for processing time requirements to ensure the agreement is sent to them in enough time.
3. For domestic programs, students must have the Host Institution complete the Temple University Consortium Agreement and return it to the Student Financial Services (Ground Floor, Conwell Hall). It is important to check with the Host Institution for processing time requirements to ensure the agreement is sent to them in enough time.

Process:

Students must have the separate academic permission form approved and completed by their school's academic advising unit before financial aid will be reviewed and processed.

Check with the Host Institution for all billing schedules. If payment is due to the Host Institution prior to the financial aid disbursing at Temple University, the student is obligated to make appropriate arrangements with the Host Institution for payment. Be aware that financial aid will be disbursed based on Temple University's disbursement schedule. Financial aid cannot be disbursed to a student account if there are missing financial aid requirements; therefore be sure to review the Self-Service Banner student account in TUportal periodically. Financial aid cannot be disbursed to a student account if a student has a prior term balance; balances must be paid in full prior to participating in the consortium agreement.

Financial aid funding will be sent in the form of a paper check or wire transfer directly to the Host Institution per the Consortium Agreement and this process can take several weeks. Wire transfers are only sent to institutions outside of the United States. **NOTE:** Host Institutions are required to contact Student Financial Services (SFS) if there are any changes to the student's enrollment after completing this Consortium Agreement due to the impact enrollment has on financial aid eligibility.

Students that borrow loans that are sent to Temple University in check form (i.e. NJ Class) should complete a "Power of Attorney" form. This will enable a third party, such as the parent(s), to endorse loan checks in the event they arrive after the student has departed for the Host Institution. You can obtain a "Power of Attorney" form in the Bursar Office (115 Carnell Hall).

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Academic Year 2018-2019

This form provides the legal basis required by the U.S. government for Temple to process Federal/State financial aid for a student matriculated at Temple but studying at another university or college for a summer session or one or more academic semesters.

Student's Name: _____ TUid: _____

Host Institution: _____ Domestic: _____ International: _____

Program Enrollment Dates: _____

The Host Institution agrees to provide an academic transcript for the above student to Temple University at the end of his/her program of study upon the written request of the student. The Host further agrees to notify Temple University if the student withdraws or changes his/her enrollment status. Temple University agrees to accept previously approved satisfactory work toward completion of Temple University degree requirements and agrees to send eligible aid directly to the Host Institution.

To the Host Institution:

- Temple University sends student aid directly to Host Institutions in the United States via check only. Student aid being sent to international locations are done so via wire transfer only.

Please complete and submit the attached Host Institution Payment Request form with the appropriate payment information for your institution.

- Student Enrollment/Number of Credits: (Financial aid may be adjusted based on enrollment status and tuition changes.)

Fall 2018 Semester (# of credits):	Spring 2019 Semester (# of credits):
Summer One 2019 (# of credits):	Summer Two 2019 (# of credits):
Based on the number of credits listed above, does your institution consider the student enrolled full-time? (Yes/No)	

- Please indicate in the **appropriate space** the Student Expenses at the Host Institution for all enrolled periods: (Please report expenses in U.S. dollars and estimate expenses not directly billed by your institution.) **Worksheets from host institutions with various programs are not acceptable.**

Tuition and Fees: \$	Room and Board: \$
Books and Supplies: \$	Miscellaneous: \$
Total: \$	

- Signature for the Host Institution: _____ Date: _____

Printed Name: _____ Title: _____

Telephone: _____ Fax: _____ Email: _____

- **Please return the completed agreement to the following office:**

For International Programs:	For Domestic Programs (all Community College coursework):
Education Abroad; 200 Tuttleman Learning Center	Student Financial Services; Ground Floor, Conwell Hall
1809 N. 13 th St., Philadelphia, PA 19122	1801 N. Broad St., Philadelphia, PA 19122
215-204-0729 (fax)	215-204-5897 (fax)

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Host Institution Payment Request Form

Host Institution:

Please type or print legibly the payment information for your institution or program.

Payments should be made out to:

Payment Address:

If payment is to be sent to a location outside of the U.S. please submit **typed wire instructions on your institution's letterhead**. These instructions need to include the following information

Account Name:

Account Number:

Bank Name and Address:

Swift Code:

IBAN number: