

MAXIMUM TIME FRAME APPEAL  
GRADUATION PLAN WORKSHEET

This Graduation Plan Worksheet is required for any student whose Maximum Time Frame Appeal has been approved by Student Financial Services. You must meet with your academic advisor to determine an academic course and credit plan to complete your degree. Failure to submit the worksheet within the specified time frame will result in an immediate appeal denial.

Step One - Current status information

STUDENT NAME

TUID NUMBER

LAST SEMESTER COMPLETED

GRADUATE/UNDERGRADUATE

PROGRAM/FIELD OF STUDY

TOTAL CREDITS COMPLETED

CIRCLE ONE

Step Two - Credit Information

TOTAL CREDITS NEEDED TO COMPLETE PROGRAM

TOTAL TRANSFER CREDITS ACCEPTED

TOTAL REMAINING NUMBER OF SEMESTERS NEEDED TO COMPLETE PROGRAM.\*\*

TOTAL CREDITS COMPLETED TOWARD DEGREE

TOTAL TRANSFER CREDITS APPLIED TOWARD DEGREE

\*\*IF MORE THAN ONE SEMESTER IS INDICATED; PROCEED TO STEP 3.

Step Three - Graduation Plan

In the section below please indicate the semester and the number of credits you will be registered for in order to successfully complete your Program. Funding eligibility will be determined by your adherence to the developed plan, in addition to maximum aggregate Federal funding limits.

Semester/Year

Credits

Semester/Year

Credits

Semester/Year

Credits

Semester/Year

Credits

Semester/Year

Credits

Semester/Year

Credits

Expected Graduation Date MM/YYYY\*

\*Advisor: Please ensure the students learner record reflects the reported graduation date.

Return the completed form to: Student Financial Services 1803 N. Broad Street Ground Floor, Carnell Hall Philadelphia, PA or fax to: 215-204-5897. **We cannot accept emailed copies.**

STUDENT SIGNATURE

DATE

ADVISOR SIGNATURE

DATE